

106.05 Certificates:

(A) General:

The contractor shall submit to the Engineer an original or copy of either a Certificate of Compliance or a Certificate of Analysis, as required, prior to the use of any materials or manufactured assemblies for which these specifications or the Special Provisions require that such a certificate be furnished.

The Engineer may permit the use of certain materials or manufactured assemblies prior to, or without, sampling and testing if accompanied by a Certificate of Compliance or Certificate of Analysis, as herein specified. Materials or manufactured assemblies for which a certificate is furnished may be sampled and tested at any time, and, if found not in conformity with the requirements of the plans and the specifications, will be subject to rejection, whether in place or not.

Certificates shall comply with the requirements specified herein and of the Materials Testing Manual.

(B) Certificate of Compliance:

A Certificate of Compliance shall contain the following information:

- (1) A description of the material supplied.
- (2) Quantity of material represented by the certificate.
- (3) Means of material identification, such as label, lot number, or marking.
- (4) Statement that the material complies in all respects with the requirements of the cited specifications. Certificates shall state compliance with the cited specification, such as AASHTO M 194, ASTM A 588; or specific table or section of the Arizona Department of Transportation Standard Specifications or Special Provisions. Certificates may cite both, if applicable.
- (5) The name, title, and signature of a person having legal authority to bind the manufacturer or the supplier of the material. The date of the signature shall also be given. The name and address of the manufacturer or supplier of the material shall be shown on the certificate. A copy or facsimile reproduction will be acceptable. However, the original certificate shall be made available upon request. The person signing the certificate shall be in one of the following categories:
 - (a) An officer of a corporation.

- (b) A partner in a business partnership or an owner.
- (c) A general manager.
- (d) Any person having been given the authority in writing by one of the three listed above. The manufacturer or supplier may submit a list of those who are authorized to sign certificates. This list shall be submitted under the name, title, and signature of one of the first three listed above. This list will be kept on file for subsequent certificates received on that project.

Each of the first four items specified above shall be completed prior to the signing as defined in item five. No certificate will be accepted that has been altered, added to, or changed in any way after the authorized signature has been affixed to the original certificate. However, notations of a clarifying nature, such as project number, contractor, or quantity shipped are acceptable, provided the basic requirements of the certificate are not affected.

(C) Certificate of Analysis:

A Certificate of Analysis shall include all the information required in a Certificate of Compliance and, in addition, shall include the results of all tests required by the specifications.